

## **1. IDENTIFICATION**

**Position Title: Managing Director of Accreditation Services International GmbH (ASI)**

**Reports To: Director General of FSC A.C.**

### **About ASI**

ASI is one of the leading international accreditation bodies in the world for social and environmental standards. It was established in 2005 in face of the growing need for accreditation services by voluntary social and environmental certification schemes. ASI currently provides accreditation services to the Forest Stewardship Council (FSC) and the Marine Stewardship Council (MSC). Altogether ASI accredits 38 certification bodies globally, which are then responsible for the certification of close to 20,000 operations in approximately 100 countries.

ASI is a for profit company, based in Bonn, Germany. It is a fully owned subsidiary of the Forest Stewardship Council, an independent, non-governmental, not for profit organization established to help solve the challenges forests face around the world.

## **2. POSITION DESCRIPTION**

The position of 'Managing Director of ASI' leads all activities of ASI. The Managing Director supervises directly and/or indirectly all business affairs and all staff of ASI and reports directly to the shareholder of the company as represented by the Director General of FSC A.C. The Managing Director of ASI GmbH is part of the executive management team of the FSC Group.

The ASI Managing Director is responsible for leading a multi-cultural team of professionals with a diverse background and for the main complexes of work outlined below. The position is based in Bonn, Germany and requires a substantial amount of international travel.

**Managing all matters related to the business of ASI, including operational management, formal records, legal and financial affairs. This complex of work includes in particular the:**

- provision of mid-term and long-term business plans for the development and maintenance of the business of ASI for approval by shareholder;
- development of annual work plan and budget for approval by shareholder;
- management of all matters related to the accreditation of certification bodies under the FSC certification scheme, ensuring the proper implementation of FSC's accreditation and certification requirements;

- management of all matters related to the accreditation of certifications bodies under other certification schemes;
- provision of strategic leadership for revenue generation to ensure the financial stability of ASI;
- implementation of activities to strengthen the use of and recognition for the ASI Brand and ASI's accreditation services;
- management of the human resources of ASI, according to the FSC Group Human Resources policies, procedures and guidelines;
- appropriate financial management strategies and policies for ASI in line with the requirements of the shareholder FSC A.C.;
- strategic development of ASI's business areas;
- representation of ASI in legal, financial, technical and operational proceedings;
- reporting to the shareholder as requested.

### **3. QUALIFICATIONS AND EXPERIENCE**

The successful candidate possesses senior management experience and is able to demonstrate the following key competencies:

- Professional Experience - demonstrated professional experience with similar level positions and/or responsibilities, including managing conformity assessment programs, business development, building of international network of collaborators and consultants.
- Ability to relate to the FSC's Values and Approach – identification with the values and mission of FSC, the principle mechanisms of the organization and is at a general level familiar with the scope of FSC's programs of standard setting, accreditation, political dialogue, branding, engaging market forces, trademark management and networking.
- Team Membership Skills – The successful candidate works well as a member of a multi-cultural, inter-disciplinary, multi-lingual, global team while providing integration in critical areas of development.
- Exceptional Interpersonal Communication Skills – The successful candidate communicates well and convincingly in teams, while possessing active-listening skills, being able to facilitate interactive discussion and maintaining positive interpersonal relations and confidence.
- Education and Training – The successful candidate performs his/her work in English language and is preferably proficient in Spanish, FSC's other official language, as well as German. The candidate successfully holds a university degree in a relevant field.
- Personal Conduct – The successful candidate through his/her work represents FSC as a whole and ASI with exemplary personal and professional authority and conduct. The successful candidate conducts his/her work with uncompromised integrity and loyalty appropriate to the position.

References of present and past colleagues may be requested at anytime during the application process.



#### **4. WORKING CONDITIONS:**

The position is based in Bonn, Germany.

The job will require a substantial amount of international travel.

FSC is an equal opportunity employer and does not discriminate nationality, ethnicity or religion.

##### Contact details

All applications, a full CV/resume and a covering motivation letter should be sent to Ms Guillermina Garza, Head of the Director's Office, via e-mail [g.garza@fsc.org](mailto:g.garza@fsc.org) or via post to Forest Stewardship Council International Centre, Charles-de-Gaulle-Strasse 5, 53113 Bonn, Germany. Further information is available by visiting the FSC web site [www.fsc.org](http://www.fsc.org)

**The position will remain open until filled.**

Only short-listed candidates will be contacted.

