



TERMS OF REFERENCE

Technical Committee for the revision of the FSC Controlled Wood System

September 13, 2011

Please review the below Terms of Reference. If you would like to participate on this Committee then please submit a statement of interest, including relevant qualifications to Karen Steer at: k.steer@fsc.org

All submissions must be received by October 7, 2011.

1. Background: The FSC Controlled Wood Standard FSC-STD-40-005, approved in 2004 and revised in 2006, aims to avoid the mixing of wood from 'unacceptable' sources with FSC certified material during the production of FSC Mix products. A thorough evaluation of the Controlled Wood system was conducted in June 2011 for the purpose of informing the FSC membership at the 2011 General Assembly. Unanimously approved by the FSC membership, Motion 51 calls for "strengthening the Controlled Wood system", and mandates FSC to convene a chamber-balanced technical committee to strengthen and ensure proper implementation of Annex 3 of the Controlled Wood Standard. FSC now calls for applicants to serve on this Committee. Please see Appendix 1 for the full text of Motion 51.

2. Objective of the Technical Committee: Given the breadth of elements within Motion 51, FSC is expanding scope of work proposed for the Committee as proposed in the Motion; this Committee will provide technical, scientific and strategic advice and recommendations on all key components of the Controlled Wood system.

3. Duties: With a focus on their specific areas of expertise, Technical Committee members will provide strategic input and recommendations to the FSC Policy and Standards Unit on:

- the revision of the main body of FSC-STD-40-005;
- phasing-out of company-developed Risk Assessments conducted through Annex 2 of FSC-STD-40-005;
- the alignment of Annex 3 of FSC-STD-40-005 with FSC-STD-30-010.

4. Workplan and time commitment: The Technical Committee will conduct most of its work via email or similar means of electronic communication (e.g., an online discussion forum), and through conference calls and one-on-one calls with FSC staff. At least two in-person meetings will be held, with the first one targeted for November 2011. The expected start-date for the Technical Committee is October 2011, with completion by December 2012. Motion 51 requires a significant amount of work to be done within a short timeframe; successful implementation will require a high level of commitment from Committee members.

5. Structure, qualifications and remuneration: The Technical Committee will be selected based on chamber-balance and on expertise and experience related to Controlled Wood. FSC membership is not a prerequisite for participation. The Committee shall consist of six FSC members, two from each chamber, and up to four additional experts with in-depth knowledge on issues related to Controlled Wood.



Participation takes place on a voluntary basis and there is no remuneration unless otherwise offered by FSC. For the in-person meetings, FSC will cover expenses if it is necessary for the Committee member to be able to participate, and if all expenses are agreed upon in advance.

6. Language: The working language of the Controlled Wood Technical Committee is English.



Appendix 1: Motion 51: Strengthening the Controlled Wood system

1. FSC-developed National Risk Assessments:

Recognizing that the FSC membership has identified a range of serious deficiencies in guaranteeing that controlled wood is controlled, FSC International shall require National Offices to complete Controlled Wood Risk Assessments for the countries where they operate. Where there is no FSC National Office, FSC International shall assume the responsibility to ensure that Controlled Wood Risk Assessments are completed. FSC shall mandate that no company-developed Risk Assessments (Annex 2) are approved after 31 December 2012.

2. Existing company Risk Assessments:

Before the phase-out of company Risk Assessments, and no later than July 1 2012, FSC will evaluate the adequacy of all existing company-based Risk Assessments conducted through Annex 2 of FSC-STD-40-005. The evaluation will include issues related to particular regions, product sectors, and Certification Body performance. FSC will assess, correct, or cancel risk assessments that do not meet the requirements of FSC-STD-40-005 Annex 2. The information collected will also help inform the future development of FSC Risk Assessments.

3. Strengthening Annex 3 for all cases of unspecified risk in the FSC National Risk Assessments:

No later than September 1, 2012, FSC shall convene a chamber-balanced technical committee to strengthen Annex 3 of FSC-STD-40-005 and to provide guidance to ensure that Annex 3 is implemented robustly. Elements for consideration by the technical committee shall include but are not limited to:

- stakeholder consultation and consent;
- requirements related to field verification audits, including intensity and frequency of sampling related to scale and intensity;
- the development of a range of initiatives to: a) incentivize the use of FSC STD 30-010; and to b) incentivize access to the controlled wood system by small landholders, indigenous peoples and forest dependant communities;
- the point in the supply chain at which Annex 3 is undertaken, recognizing the primary processor as the preferred point;
- the June 2011 FSC evaluation of the Controlled Wood system.

FSC further recognizes that the application of FSC-STD-30-010 (Controlled Wood certification of the FMU) is the preferred outcome for large and/or intensive FMUs in regions of unspecified risk.

The FSC Board of Directors shall approve agreed changes to the Controlled Wood system by December 30, 2012. No new certificates based on Annex 3 for areas of unspecified risk will be issued if agreed changes are not approved by this date.